



Be First Job Description

Introduction

Be First is changing the landscape of Barking and Dagenham, contributing to the Council's goal of 50,000 new homes and 20,000 new jobs created over the next 20 years

As part of that Be First is delivering approximately £1bn worth of capital works over the next 5 years ranging from new build houses to roads, bridges, and schools. We require a design manager to join us, to ensure we get the best out of what we do.

Job Title: Design and Pre-construction Manager – Grade 4

Salary: Guideline Grade 4 depending on aptitude and experience

Key Role Responsibilities

- Managing the 'Be First Book'. Holding the pen and ensuring that we are consistent in what we do
- Developing, Instilling and then managing a design development process, consistent across all schemes
- Managing the relationship between Be First architects, the Be First Development and Contractors Teams and the contractors during the design phase of a project
- Capturing design change and assisting in ensuring that its costed properly
- Assisting the document control team in managing a robust and contractually compliant process
- Ensuring that Be First designs meet statutory, legal and London planning requirements, working with the planning consultants and the development team
- Ensuring that design milestones are tracked and met.
- Ensuring Be First and the Principal Designer carry out their design duties
- Lead and roll out the BIM strategy
- Support safety by design across all schemes
- Lead the design consultant appointment process by sourcing or tendering an appropriate framework or procurement process for going forwards
- Manage the consultant supply chain in the review of documentation
- Manage the design strategy for the next 5 years, both from a concept and a practical perspective.
- Provide overview to the framework management team on the DPS and construction management framework performance

Reporting to:- Assistant Construction Director or Assistant Development Director

Key Skills and Attributes:-

- Literate in the use of Microsoft Office, CAD and good knowledge of EDMS systems
- Understands BIM and BIM strategy
- Meets deadlines
- Organises others in the meeting of design deadlines. Demonstrable people management skills
- Proven ability in dealing with construction issues in a live environment
- Understands the RIBA scheme of works design process and the outputs required
- Good knowledge of UK construction best practice
- Good knowledge of OJEU compliance requirements for design partners
- Excellent knowledge of the London Plan for Housing
- Excellent working knowledge of the CDM regulations
- Can demonstrate ability of managing multiple facet design previously
- Great communicator. Comfortable speaking to both the client and contractors
- Proven ability to upskill, build and manage a team.
- Understands what's best for us as a business, commercial acumen that drives effective decision making
- Gets the best out of people, both sides of the organisation
- Able to react to changing requirements. Shows great dexterity in the works they undertake
- Demonstrates a practical approach to problem solving
- Chartered Engineer or heading towards chartership

Training to be provided:-

- Appropriate EDMS training
- Excel upskilling training (if needed)

Start Date- June 2019